

Policy for Physical, Academic and Support facilities.

Lamka College has a well established systems and procedures for maintaining and utilizing the different infrastructures. It has different internal committees which look after and monitor the smooth functioning of these infrastructures. Any report for repair or upgrade goes to the infrastructure committee concerned which immediately looks into the matter. However, for major works or up-gradation of the existing infrastructures or setting up of new ones, the matter goes to the Building committee of the college.

The college has adequate space to accommodate the physical, academic and support facilities. There are adequate classrooms with proper space for seating and mobility and lighting to meet the need of the students. The library is well stocked with curriculum books as well as volumes of references books and newspapers. Reading tables are provided to ensure a comfortable read. The College also has a back-up generator to provide power if the need arises. There are several waste bins placed at strategic places around the campus to discourage littering and ensure a neat campus. The college has a cleaning crew which looks after that the administrative offices, classrooms, library, bathrooms (both the gents and the ladies), conference room, gymnasium, campus etc. Any damage be it equipments or furniture are replaced as the need arises.

Maintenance and utilization of Library.

The library has a Library Committee with the Principal as the chairman and members appointed by the Principal. The committee ensures the smooth functioning of the library. It is responsible for the purchase and collection of books, journals and other reading materials on the recommendation of the Head of Departments. It ensures that the rules and regulations are followed and entrusted with the task of modernizing the library book keeling. The library is accessible to all students and faculty members. It is open from 10:00am to 3:00pm from Monday to Saturday. There is a nominal library fee which the students pay at the time of admission which goes towards the maintenance and upgrading of the library. Binding of old and partially damaged books are done periodically as the need arises. Online access to e-journals is provided through INFLIBNET N-List consortia to which all the students and faculty members are registered.

Maintenance and utilization of Computers.

All computers systems in the college are managed and maintained in-house by the IT Nodal Officer. The college has a computer room for the students with access to wifi connections. Sensitive equipments are maintained through the use of UPS(uninterrupted power supply) connected to every computer in the college and a back-up generator provide power source when the need arises. The computers are accessible to the students with a nominal fee paid at the time of admission. It is open during working hours(10:00am to 3:00pm) and the students make use of it to access journals and reference books which are not available in the library through the INFLIBNET N-List Consortia. The audio-visual system is set up in the Conference room. The college website is maintained regularly by the IQAC under the supervision of the IT- Nodal Officer.

Maintenance and utilization of Sport Complex.

The college has a gymnasium with well- maintained equipments to meet the needs of the students and faculty members. It has a spacious indoor stadium for playing badminton, table tennis, volleyball etc. There is an outdoor basketball court as well as a playground with enough space to host outdoor games and competitions like running tracks, outdoor volleyball etc. These infrastructures are accessible to the students with a nominal fee paid at the time of admission. The Committee in Sports and Extracurricular Activities organize sports activities, provides suggestions for up gradations to the Building Committee and supervise the maintenance of these infrastructures by the cleaning crew.

Maintenance and utilization of Classrooms.

The classrooms are properly lighted and equipped with suitable furniture arranged to ensure space for mobility. Each classroom has adequate benches and desks for each class along with a whiteboard and markers. The classrooms are cleaned everyday by the cleaning crew.